

**SECONDED NATIONAL EXPERT- JOB PROFILE**

**Legal Officer**

**Legal & Procurement Unit, Corporate Governance Division**

**Tasks and responsibilities:**

- Drafting legal opinions, best practices, procedures, rules, decisions and other legal instruments.
- Tendering legal advice to practitioners, providing support on a wide range of assignments of an operational nature or on issues related to the functioning of Frontex.
- Other tasks and responsibilities assigned by Heads of Sector/Unit.

**Professional qualifications, competencies and experience required:**

**Essential:**

- Experience and knowledge of EU law, or EU affairs, or Public International Law or International Affairs
- Professional experience acquired in a Home Affairs, or Justice, or Defence or Foreign Affairs' national institution
- Excellent level of English, including the ability to perform legal drafting in that language
- Previous experience in providing legal advice to national public authorities
- Expert knowledge in at least one of these fields;
  - Fundamental Rights Law;
  - Schengen acquis;
  - Integrated Border Management
  - Administrative Law, Contract Law and Financial Law
  - Privileges and immunities
  - Maritime law

**Assets:**

- Experience or knowledge of EU institutions/bodies or international organisations
- Ability to explain legal issues to non-experts in a service-oriented manner, focusing on problem solving
- Excellent organisation and prioritisation skills and the ability to handle a large volume of work in an efficient and timely manner
- Exposure to advising on 'returns', coast guard functions and/or capacity building projects related to the rule of law

**Personal skills & competencies required:**

- Attributes especially important to this post include:
  - Excellent communication and teamwork skills
  - Critical thinking
  - Ability to take initiative with proven ability to work independently with minimal supervision.